



"Your brightest future"

South African Graduate Institute: Recruitment Program

Office: 1002, Market St, Polokwane, Limpopo Province, South Africa, 0699. Tel: (087) 510 0080; email: applications@thesagi.com

Section 1. - Applicant Details

| Personal details | | | |
|------------------------------------|--|-------------------------------------|--|
| Title | Mr <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> | | |
| First Name | | Surname | |
| ID No. | | | |
| Gender | Male <input type="checkbox"/> Female <input type="checkbox"/> | | |
| Cell No. | | Alt Cell No. (Family member) | |
| Current Residential Address | | Suburb | |
| | | Postal Code | |
| Native Physical Address | | Suburb | |
| | | Postal Code | |
| Email Address | | | |
| How did you hear about us? | Newspaper <input type="checkbox"/> Family/Friends <input type="checkbox"/> Facebook <input type="checkbox"/> Website <input type="checkbox"/> Other: Please specified: | | |

Section 2. - Educational Background

| Name of Institution/School | Name of Qualification | Date achieved |
|----------------------------|-----------------------|---------------|
| | | |
| | | |
| | | |
| | | |

- Do you have RE banking qualification? Yes or No
- Have you ever participated in any FASSET Work Readiness Programs? Yes or No

Section 3. - Work Experience

| Company | Position | Duration |
|---------|----------|----------|
| | | |
| | | |
| | | |
| | | |

- Are you currently working? Yes or No
- How long have you not being working? 0-1 years ; 2 - 4 years ; 4-5 years
- Do you have Pastel experience? Yes or No

Section 4. - Job Specifications

Please select below (You are allowed to select more than one career)

SAIPA or SAICA CIA or other

- Accounting Clerk
- Bookkeeper
- Accountant
- Internal Auditor
- Office Administrator
- Other (Finance field)

If other please specify: (e.g. Senior Internal Auditor)

Salary expectation?

R 3 500 – R 5 500 , R 5 500 – R 8 000 , R 8 000 – R 12 000 , R 12 000 – R 18 000 , R 18 000 – Above

Provinces to be placed in(Tick at least 4): LP , GP , MP, , NW , KZN , WC , NC , EC , FS

Section 5. - Requirements

- B.Com Degree/Honours or Diploma Accounting/Finance
- CV(Word doc) with all work experience included
- Certified ID copy of applicant,
- Certified copy of Diploma/degree certificate
- Academic record
- If you are further studying, provide proof of registration

Section 6. Read and Agreed to the Terms and Conditions below

Terms and Conditions

Introduction

South African Graduate Institute (SAGI Recruitment) is a placement agency that helps South Africans youth overcome many of the difficulties they face in finding and keeping their jobs. Our focus is to assist only graduates who completed their Degrees and National Diplomas in Accounting/Commerce.

SAGI Recruitment has got over 3500 clients (employers) nation-wide, mostly accounting firms and management consultants to place all our candidates. We place our candidates mostly in SAICA, SAIPA, SAIBA, CIA learnerships, accounting permanent jobs and senior positions.

Therefore, if you are ambitiously looking for a job and really want a successful future, join the SAGI Recruitment. Know that you are settled for life time in seeking for a job and it is free to register on our database.

Terms and Conditions

The candidate has to apply first to the SAGI Recruitment Agency. This is to establish a lifetime relationship for future job placements. The application will be carefully processed to identify a suitable employment opportunity for you.

Responsibilities:

Agency

- Conduct assessments on the prospective candidate.
- Communicate the outcome of the assessment and application of the individual.
- Submit application for employment on behalf of its candidate.
- Coordinate the communication between the prospective employer and the candidate.

Candidate/Applicant

- Submit a complete, accurate and truthful application to the agency
- Attend interviews arranged by the agency with prospective employer.
- The applicant has the responsibility to pay a once off fee for the service rendered.
 - o The amount is payable after the employment is secured.
 - o No fee is charged to be on our database.
 - o The amount is calculated at the candidate's gross salary and the amount of assessment it took for SAGI to secure employment for the candidate.
 - o SAGI charges a flat rate of 10% - 15% from gross salary for 3 months.

To compete in this rapidly changing employment environment, SAGI delivers effective workforce solutions with remarkable strategies and continues workplace surveys to stay relevant. Hence we focus on, however not limited to seeking employment for our candidates but have other programs called Thusanang Accounting graduate program (Work-Readiness) and SAGI Accounting Institute.

Send the application form at: applications@thesagi.com